

Exhibitor Prospectus



St. Martha's Guild Vendor and Craft Fair

Church of the Saviour
155 Morris Avenue
Denville, New Jersey
September 24, 2022
10 AM – 3 PM

<https://www.thechurchofthesaviourdenvillenj.org>

EXHIBITOR OPPORTUNITIES

Indoor Exhibitor booth \$40 per table

- 8 foot space provided
- Must bring own table and chair(s)

8 Foot undressed tables available for rent for indoor space only - \$15 per table with 2 chairs
(limited number available)

Outdoor Exhibitor area \$30 per space

- 10x10 area provided
- Must bring own table, tent, and chair(s)

Every effort will be made to position your table away from an exhibitor with similar products or services.

Only one of each direct sales company permitted.

There will be a 50/50.

ST. MARTHA'S GUILD VENDOR/CRAFT FAIR
September 24, 2022
Church of the Saviour, 155 Morris Avenue, Denville, NJ

EXHIBITOR / SPONSOR REGISTRATION FORM

Name:

Address:

City/State/Zip:

Telephone

Number:

E-Mail:

EXHIBITOR _____	Indoor booth @ \$40 each	\$ _____
_____	Table rental w/2 chairs (available indoor only) @ \$15 each	\$ _____
_____	Outdoor 10x10 area @ \$30 each	\$ _____

TOTAL ENCLOSED: **\$ _____**

[] Check enclosed (payable to St. Martha's Guild)

Please tell us about the product you sell or the direct sales company you are with.

Please return this registration form with payment to:
Church of the Saviour
St. Martha's Guild
155 Morris Avenue
Denville, NJ 07834

Any questions, please contact:
Jennifer Smith
973-464-2449
Email: JennStamps1717@gmail.com

EXHIBIT HOURS - All exhibits must be open on Saturday, September 24, 2022 no later than 9:45AM. Exhibitor setup can begin at 7:30 AM. Exhibits cannot be dismantled until after 3:00 PM on Saturday, September 24, 2022.

RULES FOR USE OF DISPLAY SPACE - No signs, partitions, apparatus, shelving, etc. may extend beyond the allotted area unless arranged prior to the event.

The Exhibitor is entirely responsible for the space rented by it and shall not injure, mar, or deface the premises. The Exhibitor shall not drive, nor permit to be driven, any pins, nails, hooks, tacks, or screws in any part of the Exhibit Hall area. Furthermore, Exhibitor shall not affix to the walls or windows of the Exhibit Hall advertisements, signs, etc., or use "Scotch", masking, or duct tapes, or any other adhesive-type material on painted surfaces. The Exhibitor agrees to reimburse St. Martha's Guild/The Church of the Saviour for any loss or damage occurring to the premises or equipment.

The aisles, passageways, and overhead spaces remain under the control of St. Martha's Guild/The Church of the Saviour, and no signs, decorations, banners, advertising matter, or exhibits will be permitted in those areas except by written permission of St. Martha's Guild/The Church of the Saviour.

No Exhibitor will be permitted to erect signs or display products obstructing the view, or disadvantageously affect the display of other Exhibitors. Exhibitor and its personnel must remain within the confines of its own space. Exhibitor is required to have its space neat and orderly at all times.

The space contracted for is to be used by the Exhibitor whose name appears on the contract and no portion can be sublet or assigned, without prior permission of St. Martha's Guild/The Church of the Saviour. The Exhibitor shall forfeit its right to the space, all prepaid registration, and upon demand pay any balance owing to St. Martha's Guild/The Church of the Saviour if Exhibitor fails to occupy or use its space to have its exhibit completed and in place by the opening of the Exhibit Hall.

ALCOHOLIC BEVERAGES - Exhibitor and its employees, agents and guests shall not consume any alcoholic beverages. Violation shall be grounds for removing Exhibitor and its exhibit from the show without refund.

RESTRICTIONS – St. Martha's Guild/The Church of the Saviour reserves the right to restrict or remove exhibits, without refund, that have been falsely entered, that are deemed by St. Martha's Guild/The Church of the Saviour as unsuitable or objectionable or, that have not met agreed upon dates. This restriction applies to, but is not limited to, noise, PA systems, persons, animals, birds, things, conduct, printed matter, or anything or character that might be objectionable to the Exhibit Hall or St. Martha's Guild/The Church of the Saviour.

MISCELLANEOUS TERMS AND CONDITIONS -

Cancellation of Contract - If this agreement is cancelled by Exhibitor for any reason, or by St. Martha's Guild/The Church of the Saviour because of Exhibitor's default or violation of this agreement, monies paid to St. Martha's Guild by Exhibitor shall be retained as follows: If cancellation occurs within 60 days of the show, total registration less a 25% cancellation fee will be refunded to the Exhibitor. No refunds will be allowed for any cancellation less than 60 days prior to event. The retained registration shall be liquidated damages for the direct and indirect costs incurred by St. Martha's Guild for organizing, setting up and providing space for Exhibitor, and losses and additional expenses caused by Exhibitor's withdrawal, including reletting the space. All cancellations must be in writing.

Rights of St. Martha's Guild in the event St. Martha's Guild Craft & Vendor Fair is not held – St. Martha's Guild shall not be liable for any damages or expense incurred by Exhibitor in the event St. Martha's Guild Craft & Vendor Fair is delayed, interrupted or not held as scheduled. If for any reason beyond the control of St. Martha's Guild the St. Martha's Guild Craft & Vendor Fair is not held, St. Martha's Guild may retain a portion of the amount paid by Exhibitor as is necessary to defray expenses already incurred by St. Martha's Guild.

Security of Rental - Failure of Exhibitor to pay registration as specified herein shall entitle St. Martha's Guild to take possession of all merchandise, materials, and exhibit displayed by Exhibitor and to retain the same as security for such unpaid registration. St. Martha's shall have the right to dispose of same without notice to Exhibitor in such manner as it deems appropriate whether by sale or otherwise. Any sale proceeds shall be retained by St. Martha's Guild in payment of expenses incurred in disposing of any property and in payment of unpaid registration.

Indemnification - Exhibitor shall indemnify St. Martha's Guild/The Church of the Saviour and hold it harmless from any and all claims, actions, suits, and proceedings, costs and expenses, damages and liabilities, including attorney's fees, arising out of or connected with or resulting from the activities of said Exhibitor, including, without limitation, the manufacture, selection, delivery, possession, use, operation, sale or return of said exhibit space and displays used therein. Without limiting the generality of the preceding sentence, Exhibitor expressly and unequivocally agrees to indemnify and hold St. Martha's Guild/The Church of the Saviour harmless from any and all claims, actions, suits and proceedings, costs and expenses, damages and liabilities, including attorney's fees, arising out of or relating to any alleged negligent acts of the Exhibitor in which the Craft & Vendor Fair is held. Additionally, each Exhibitor will hold St. Martha's Guild/The Church of the Saviour harmless from any claim for negligent acts arising out of or related to any strict liability in tort or any claim of strict liability in tort, imposed upon St. Martha's Guild/The Church of the Saviour for allowing the Exhibitor to place on display any food items or products having any defect. It is agreed that Exhibitor shall inspect all food and products and remedy such defect.

Attorney's Fees - If a civil action arises between the parties out of this agreement or to enforce any of its provisions, the losing party shall pay the attorney's fees of the prevailing party as the trial court may adjudge reasonable. If an appeal is taken from any judgment of the trial court, the losing party shall pay the amount the appellate courts shall adjudge reasonable as the prevailing party's attorney's fees on appeal.

Licenses - Any and all City, County, State, or Federal licenses, inspections or permits required by law of Exhibitor in the installation of or operation of its display shall be obtained by the Exhibitor at its own expense prior to the opening of the Convention.

Insurance - Exhibitors understand that St. Martha's Guild/The Church of the Saviour does not maintain insurance covering the Exhibitor's/Lessee's property and it is the sole responsibility of the Exhibitor to obtain such insurance.

Photography- By attending St. Martha's Guild Craft & Vendor Fair, the Exhibitor acknowledges that Exhibitor may be photographed during the St. Martha's Craft & Vendor Fair and agrees that St. Martha's Guild/The Church of the Saviour has the right to use, edit, copy, publish, distribute and/or display the photograph/image for printed and/or digital promotional and/or marketing purposes without any monetary compensation. Such photographs/images become the sole property of St. Martha's Guild/The Church of the Saviour.

COMPLETE AGREEMENT - The Agreement contains all terms and conditions agreed to by the parties hereto, and no other agreements, oral or otherwise, regarding the subject matter of this contract, shall be deemed to exist or to bind any of the parties hereto.

ALL EXHIBITS MUST COMPLY WITH CITY ORDINANCES, REGULATIONS AND FIRE MARSHALL INSTRUCTIONS. FOR INFORMATION, CONTACT THE APPLICABLE OFFICE.

QUESTIONS?

Jennifer Smith

973-464-2449

JennStamps1717@gmail.com